



Work Matters

Maricopa County's Human Services Department

July 2004

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SAIL Program Travels to HSD

Effective July 1, the Senior Adult Independent Living (SAIL) program will be housed under the Human Services Department. SAIL provides case managed services to older and disabled adults, their families, and caregivers. In the past, people with diabetes would lose their independence because they couldn't see well enough to fill their own syringes properly. Today, seniors in need can receive the assistance they require and remain living in the comfort of their home.

The SAIL program is a coordinated approach to the delivery of home and community based services to the elderly and physically disabled adults. SAIL services include case management, adult day health care, home delivered meals, home health aid, home nursing, personal care, homemaking, and chores.



The SAIL program has three locations. The West Valley office is located at 10220 N. 31st Avenue and managed by Barbara Hill. Jennifer Nasr is the manager for both the Central Valley Office, located at 2502 E. University in Phoenix, and the East Valley Office at 916 E. Baseline Rd. The SAIL staff will remain at their current locations.

The HSD staff welcomes Barbara Hill, SAIL program manager, and her staff to the Human Services Department. ■

234 Central Undergoing Space Needs Assessment

It's been a year since the HSD administrative staff relocated to the third floor at 234 Central, and it's already time to evaluate the effectiveness and efficiency of the existing floor plan. The ultimate goal is to create a positive work environment that groups each work division together while physically moving the least amount of people.

Ellen Dean, a consultant, was brought onboard to analyze the existing space and to make recommendations on how to more effectively utilize the space. Dean met with each of the assistant directors and administrators to assess their needs. Based on their input, she drafted various floor plans and presented her final recommendation to the executive team.

The executive team then presented the proposed floor plans to their individual staff members, and collected input to provide feedback towards selecting an optimum floor plan. The floor plan that was unanimously chosen was based on Dean's final recommendation. The move will begin in a few weeks. To minimize disruption, the moving will take place in phases. ■

Las Artes Arrives!

The Workforce Development Division is hosting its grand opening for Las Artes de Maricopa County on Wednesday, July 21.

Modeled after the Pima County Las Artes program, the twelve-week youth arts program will begin providing academic assistance to 12 out-of-school youth between the ages of 16 and 21. The program allows for GED preparation, job training, and mosaic art development.

Once accepted into the program, students will attend class five days a week. At the completion of the program, students will take the GED exam.

The art component of the program will be instructed by James Covarrubias who comes to the program with both a bachelor and masters in fine arts along with twenty years of experience. "Engaging the students in public art is one of the greatest things about this job to me," stated Corvarrubias. "The beauty of ceramic is that it's permanent," he added.

The grand opening will be from 9:00 a.m. to 12:00 p.m. in the newly renovated Sante Fe Freight Train Depot located at 501 W. Jackson, Suite A. Scheduled to speak are Governor Napolitano, Supervisor Mary Rose Wilcox, former Pima County Supervisor Dan Eckstrom, and Annette Stein.

Past Events

■ **Head Start** presented its Leadership Academy in June in Mesa. Attendees attended a variety of classes and seminars on how to develop their leadership potential.

■ **Head Start** eastside celebrated the end of another successful school year



Leadership Academy participants examine the qualities of great leaders.



Gloria Madrill (behind table on left), and Jill Buschbacher (right) provide information to job seekers.

Staff participated in sand-building contests, and samba salsa tasting.

■ **Maricopa Workforce Connections** participated in their largest and one of their most successful job fairs in June.

NACo Awards

The National Association of Counties (NACo) Achievement Awards were announced earlier this month. Winning the prestigious nationwide awards were:

- Community Services for the Villanay Villas program,
- Workforce Development for One-Stop Center Recruitment,
- Head Start for Family Literacy Project, and
- Head Start for T.W.I.S.T.

The winners will be acknowledged at the NACo annual conference on Sunday, July 18 at 3:30 p.m. at the Civic Center Plaza. ■

Access Your Personal Information through PeopleSoft

Very soon employees will be able to check their salary history and view or update their personal information such as name, address, and/or emergency contacts through PeopleSoft. Many more self-service options will be released in the upcoming months.

To preview the new PeopleSoft system, take a five minute overview. (The nine digit employee ID number is required to access the preview):
<http://pathlore.maricopa.gov/stc/student/psciis.dll? COURSE=student &CODE=CIS732AO> ■

Workforce Development Promotes Workplace Excellence

by Kimberly Faust

On June 16 and 17, Maricopa County and the city of Phoenix hosted the Promoting Workplace Excellence Conference for 450 One-Stop employees and partners. The theme was “Let Your Career Take Flight.” Each attendee was provided a travel itinerary, boarding passes to their seminars, and a passport that included their name and where they worked.

Opening greetings were provided by **Susan Schmidt**, assistant director, Workforce Development Division (WDD); Cynthia Spell, deputy director, Phoenix Workforce Connection (PWC); and the special guest was Janice Washington, board chair, PWC. Jeff Schatzki, senior policy analyst from the Governor’s office, was the opening plenary speaker. He provided insight on the Governor’s main priorities and the outlook on the budget.

The attendees participated in a variety of break-out sessions designed to assist them with their customers. The keynote speaker was Tim Davis, a comedian and personal and business coach, who combines stand-up comedy with cognitive behavioral techniques to conquer life’s most important moments.

Time was provided for networking with the other agencies and educational institutions. There were also numerous door prizes awarded during the afternoon sessions. Entertainment was provided by the Lost Boys of Sudan, who sang, danced, and played the drums telling stories of life in Sudan.

A special thank you to **Rick Griffin**, training specialist, MWC – Gilbert, who was a presenter for the Team Building and Dealing with Change sessions. Kudos to **Kim Catalano**, program assistant, MWC – Gilbert, for her hard work in putting together the event and for obtaining all of the door prizes. The contributions of **Dawna Taylor**, marketing specialist, and **Susan Ong**, program assistant, are applauded for providing valuable behind the scenes assistance. ■



The planning committee takes a break from planning and poses for the camera.

GovDocs is Here!

GovDocs is a comprehensive electronic subscription management service. It’s being called Information Age Government and being touted as a tool to help citizens keep in touch with news from the county.

Visitors to the county website, www.maricopa.gov, subscribe to Web pages and e-mail alerts based on their personal needs and interests. GovDocs then surfs maricopa.gov and notes the pages that have been listed as “subscribe-able.” When those pages are updated, GovDocs automatically sends out an e-mail to subscribers.

HSD has the capability to add any content to the website that may be pertinent and helpful to its clients. Clients can then sign up to receive updates via e-mail whenever the content is updated.

Examples of information that would make excellent subscriptions include: classes, newsletters, reports, awarded contracts, meeting agendas/minutes, new programs, events, and bid information.

If your division has a program that it would like to have uploaded to the website, or for more information on how GovDocs can promote your program, contact Diane Hilow at dhilow@mail.maricopa.gov, or Dawna Taylor at dataylor@mail.maricopa.gov. ■



People On the Move

Human Resources announces the following personnel changes:

- Jessica Martin has been promoted to youth program supervisor for the Workforce Development Division
- Diane Hilow has been promoted to executive coordinator for the Director's Office
- Donnie Nunez will be moving on-site to Las Artes as a case manager
- Barbara MacInnery will also be moving to Las Artes as a GED instructor
- Rachael Schultz is the new communications coordinator

Recruitment is underway for the following positions:

- IT Administrator
- Operations Supervisor, WDD
- Administrative Assistant, Special Services
- Assistant Director, Education
- Head Start Teachers

Congratulations



Susana Hernandez

The Board of Supervisors recognized Susana Hernandez for 30 years of service at a recognition ceremony on July 7th. Following the ceremony, Hernandez was acknowledged by her peers, co-workers and family at a luncheon in her honor. HSD salutes Hernandez for her loyalty, integrity, and dedication to the children and families of Head Start.

Richard Graves

On July 24, Richard Graves, center coordinator for the Maricopa Workforce Connections Center in Peoria, will receive his masters degree in Organizational Management. Graves completed the program in less than two years while maintaining a 3.8 GPA.

Pat Parnell

Johari Amini Parnell, educator and daughter of Pat Parnell, contract assistant for financial services, received a competitive award for a month of study in Tokyo, Japan. Parnell's son Jumaane Rashidi Parnell just completed his junior year at the University of Memphis. It was his first year out-of-state. ■